

## Eilean Eisdeal Directors' meeting

Minutes of meeting dated 3<sup>rd</sup> April 2024, 7.30pm in Easdale Community Hall/via zoom.

**Present: MikeMacKenzie, Jhennia Leipert, Antonia Newlands, Samantha Payn; Jackie Inch (via phone in)**

**Apologies: Amanda McCrirrick**

**Meeting chair: Antonia Newlands; Minutes: Samantha Payn**

		<b>Action</b>
<b>Apologies</b>	Amanda McCrirrick	
<b>Conflicts of interest</b>	It was agreed that the conflict of interest policy be circulated to all directors for consideration before signing. Any suggestions to amend the text to make it more specific to Eilean Eisdeal and Easdale Island in particular will be welcomed.	<b>SP</b>
<b>Minutes of meeting dated 14<sup>th</sup> March 2024</b>	[to be presented at next meeting – proposed and seconded by the then serving directors]	
<b>Matters arising Governance</b>	n/a	
	<u>Introductions</u> : The directors present each gave a brief introduction to themselves outlining their relevant skills and experience.	
	It was agreed that all directors would send this brief bio to Samantha Payn for inclusion with the minutes at the next meeting.	<b>ALL</b>
	<u>Register of interests</u> – these have not yet been received from all directors.	<b>SP</b>
	<u>Discussion of director's roles</u> : it was agreed to defer decisions to appoint the Chairman, Treasurer and Secretary to a meeting when all directors are present, though the proposal that Jackie Inch be Treasurer and Samantha Payn Secretary was noted. There was a brief discussion of the other main roles to be claimed or allocated. These include, but are not limited to Employee issues, Membership & Communications, Fundraising, Building Maintenance.	<b>ALL</b>
	Roles to be refined/claimed/allocated at next meeting.	
	<u>Risk management</u> – there was some discussion about the best way forward with this. It was agreed that all directors would draw up lists of the major risks as they see them, for discussion and prioritisation at the next meeting using a standard risk matrix.	<b>ALL</b>
	This will help in prioritising tasks for the directors.	
<b>Harbour</b>	It was noted that Rob Hadfield, though no longer a director, is willing to continue as Harbour Master.	
<b>Museum</b>	Antonia Newlands mentioned that May would be very willing to give a presentation on Easdale Life and History in the Hall.	<b>AN</b>

	It was agreed that this was an excellent idea, but should not be rushed into, to ensure it is properly marketed and well attended.	
	It was agreed that it would be very helpful to have a template drawn up for planning one day events like this.	<b>JL</b>
<b>Events/Fundraising</b>	Jhennia Liepert agreed to draw something up.	
	It was agreed that the herbal expert walk event should be run by Antonia as part of her own business, rather than jointly with EE.	<b>AN</b>
<b>Community projects</b>	<u>Coal day</u> . This has previously been managed by a member of the community with orders collated in summer and delivery arranged in late summer/autumn. The value of the total order has been in the region of £21,000.	
	After discussion it was agreed that the lead time is too short for EE to get involved in this this year. There are questions to be resolved regarding the size of the transaction, the risk to EE's finances and whether the activity would be in accordance with our charitable aims. It was noted that obtaining coal at a discounted rate through bulk-purchase could be categorised as helping our community which is afflicted by fuel poverty because of our island location.	
	Jackie to report back to Rob Hadfield (via whom a request had been passed to EE to manage the event).	<b>JJ</b>
	Sam to re-post Rob Grigg's plea for someone to take coal day management on in the Islanders' group.	<b>SP</b>
	<u>Community buggy</u> – Ruth and Dughal's buggy has been offered for sale to EE at a price of £3,000 when they leave.	
	It was agreed that funding should be sought for a new buggy, once the issue of storage for it has been resolved.	
	Jackie to advise Ruth & Dughal that we will not buy the buggy.	<b>JJ</b>
	Community questionnaire: There were many interesting comments and suggestions for activities. It was agreed that all directors be given the link to the community questionnaire results.	
	EE needs to regain momentum and focus on its core objectives, not dissipating its energies on too many small projects, but it would be good to be seen to be engaging with the community's suggestions following from the questionnaire.	
<b>AOB</b>	Deferred to next meeting: cash flow, harbour survey proposal, records management.	
<b>Meeting closed</b>	8.30pm	
<b>Date of next meeting</b>	2 <sup>nd</sup> May 2024, 7.30pm, Easdale Community Hall	